



Cambridge City Council  
**East Area Committee**

**Date:** Thursday, 17 September 2020

**Time:** 6.30 pm

**Venue:** This meeting is taking place virtually via Microsoft Teams

**Contact:** [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk), tel:01223 457000

**Agenda**

- 1 Election of Chair and Vice Chair - EAC
- 2 Welcome, Introduction and Apologies for Absence
- 3 Declarations of Interest
- 4 Minutes (Pages 3 - 8)
- 5 Matters and Actions Arising from the Minutes (Pages 9 - 10)
- 6 EAC - Environmental Report (Pages 11 - 36)
- 7 Policing and Safer Neighbourhoods
- 8 Open Forum
- 9 ROD; Urgent Officer Decision. East Area Community Grand Funding 2020/21 (Pages 37 - 40)
- 10 Outside Body Appointment: Cambridge Airport Consultative Committee  
Date of next meeting: 18<sup>th</sup> November, 10:30-11:30, Conference Room 1, Marshall.  
(Subject to Covid-19 and Marshall restrictions).
- 11 Outside Body Appointment: East Barnwell Community Centre

**City Councillors:** Barnett (Chair), Moore (Vice-Chair), Baigent, Davies, Davey, Green, Hadley, Herbert, Johnson, Massey, Robertson and Smith

**County Councillors:** Jones, Kavanagh, Whitehead and Taylor

## Information for the public

Members of the public are welcome to view the live stream of this meeting, except during the consideration of exempt or confidential items, by following the link to be published on the Council's website.

Any person who participates in the meeting in accordance with the Council's public speaking time, is deemed to have consented to being recorded and to the use of those images (where participating via video conference) and/or sound recordings for webcast purposes. When speaking, members of the public should not disclose any personal information of any individual as this might infringe the rights of that individual and breach the Data Protection Act.

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- Email: [democratic.services@cambridge.gov.uk](mailto:democratic.services@cambridge.gov.uk)
- Phone: 01223 457000

**EAST AREA COMMITTEE**

9 January 2020

7.00 - 8.00 pm

**Present**

**Area Committee Members:** Councillors Barnett (Chair), Moore (Vice-Chair), Crawford, Davies, Green, Hadley, Herbert, Johnson, Robertson, Jones and Kavanagh

**Officers:**

Head of Corporate Strategy: Andrew Limb  
Anti-Social Behaviour Officer: Louise Willerton  
Resident Engagement Officer: Emily Watts  
Committee Manager: Claire Tunnicliffe

**Other Officers in Attendance:**

Detective Sergeant Mazur

<b>FOR THE INFORMATION OF THE COUNCIL</b>
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**20/1/EAC Welcome, Introduction and Apologies for Absence**

Apologies were received from Councillor Baigent, Davey, Massey, Taylor, Smith and Whitehead.

**20/2/EAC Declarations of Interest**

No declarations were declared.

**20/3/EAC Minutes**

The minutes of the meeting held on 10 October 2019 were signed as a correct record by the Chair of the Committee.

**20/4/EAC Policing and Safer Neighbourhoods**

Detective Sergeant Mazur presented a report which outlined policing and safer neighbourhood trends and outlined actions taken since the last reporting period.

The current emerging issues/neighbourhood trends for each ward were also highlighted (see report for full details). The following local areas of concern were recommended for consideration:

- Serious street-based violence, targeting offenders
- Serious street-based violence, youth-based interventions
- Drug-related crime and acquisition crime related to drugs

In response to questions and comments from the Committee, Detective Sergeant Mazur said the following:

- i. Noted the request from Councillor Herbert for a copy of the Environmental Audit that took place on St Matthews Gardens and Corrie Road but this had been undertaken by the Community Safety Team (Cambridge City Council).
- ii. A process had to be followed before a detailed media release could be given regarding the 39 cycles recovered in Coleridge Road. All serial numbers would be checked against the relevant database, and checked against a crime report, to identify cycle owners. Proof of ownership would be required for cycles where an owner could not be identified.
- iii. Staffing capacity had increased on the local police team with staff employed internally from various departments following a recruitment process.
- iv. Since the last area committee attended by the police, a great deal of focus had been placed on the train station to assess the scale of the cycle theft problem. Work had taken place to improve site security with time spent patrolling the site. However, the site was privately owned by Greater Anglia and the Police had put forward suggestions on how to make the site more secure. The Police had also undertaken viewing CCTV to scan for incidents and carry out investigations on those incidents if a crime had been spotted.
- v. In the six months; there had been one person charged with cycle theft and three under investigation (believed to be prolific offenders). This did look like a limited return on the work that had been carried out, but it was recognised there was a low success rate of solving crime where CCTV was the primary evidence.
- vi. The CCTV had to be of sufficient quality for a still image to be produced, and an individual available to view an image to positively identify an offender. This also applied to shop lifting crimes.
- vii. With reference to the burglaries that had taken place in Abbey Ward, likely offenders had been identified, they had also carried out burglaries

outside of east area which had led to joint working with neighbouring forces.

- viii. A new sergeant had been employed by the burglary division which increased investigatory capabilities; burglaries were often linked together, which took time to investigate which could be frustrating those who had been a victim of this type of crime.

### The Committee:

**Resolved** unanimously to approve the following as local areas of concern:

- Serious street-based violence, targeting offenders
- Serious street-based violence, youth-based interventions
- Drug-related crime and acquisition crime related to drugs.

### **20/5/EAC Open Forum**

Residents of St Mathews Gardens presented the following petition:

**We the undersigned petition the council to fit three new cctv cameras. We, the residents of St Matthew's Gardens, have endured a notable increase in criminal activity and threatening behaviour in and around St Matthew's Gardens in recent years, with a noticeable increase this summer. Several of us have been in touch with police who tell us they believe county lines drug dealers are using our square because of its secluded location, darkness and lack of cctv monitoring. Events culminated in a stabbing, but we had all been aware before this of a surge in drug-selling and drug-taking activity across the summer. We need all local agencies to work together to improve the environment and security offered to residents, and to deter future antisocial and criminal behaviour. We petition the council to fit three police-linked cctv cameras on access routes in and out of St Matthews Gardens: - St Matthews Gardens / New Street - St Matthew's Gardens / York Street - St Matthews Gardens / Beehive cut-through.**

**We are also asking our residents management company, which maintains the green with service charges from residents, that:**

- the sheltered seating areas in the corners of the central green are removed or blocked
- movement-sensitive lighting is fitted on the green

**- two communal hallways open to public access are fitted with resident-access-only locks.**

**These measures in combination will discourage criminals from using our square as a meeting point.**

A presentation was then given on the anti-social behaviour witnessed in the square and the affect this had on young and old residents.

In response, the Anti-Social Behaviour Officer thanked residents for their petition and advised increased observations and work had been carried out in the area the previous year; door knocking had also taken place to try to speak with residents to understand the problems they were experiencing.

The Anti-Social Behaviour Team would look at the incidents of anti-social behaviour and feasibility for a temporary CCTV camera would be considered but could not promise that a camera would be installed as resources would have to be considered and other issues that were investigated.

The Anti-Social Behaviour Officer advised that all incidents witnessed / experienced were reported to the Police which would support the case for CCTV in the area. This can be done either by calling or by reporting online via the Cambs Police website.

Councillor Robertson explained he had asked the Police and Officers to respond quickly to the petition as this should be treated as priority. Further visits by Officers would be undertaken in the spring.

He then reiterated the importance of reporting every incident to the Police, to keep an accurate record of what was taking place in the area. He would work with the local resident management company on the how the issues raised in the petition might be addressed.

Detective Sergeant Mazur advised she would like to reassure residents that St Matthews Gardens and the surrounding area was an area of focus was regularly patrolled by uniformed and plain clothes police. Anti-social behaviour has been regularly disrupted in the area. The Police would remain focused on the area when the patrol time was available; there was an issue on the number of available to patrol the whole of East area, but the message would be taken to Officers to keep this area as priority.

Due to an increase in staff numbers, it would be possible to identify one member of the team to own the issues in the area and make that their primary workload.

A resident advised that they had reported issues to the police but had been left with the feeling of being ignored as they sometimes could not give the level of detail that the operators required, even though a crime had clearly been committed.

Detective Sergeant Mazur advised that there were other platforms that could be used to report a crime apart from the telephone numbers 999 and 101. Various details could be reported online through Cambridgeshire Constabulary website for non-emergency situations and intelligence about anti-social behaviour which may not warrant a telephone call or an officer to be despatched. Information from the on-line service was an invaluable reporting system tool for the police neighbourhood teams. These was ideal for those incidents deemed suspicious but lacked the detail to record as a crime.

The Chair thanked the residents from St Matthews for their attendance and such a detailed presentation on the issues that they faced.

## **20/6/EAC Estate Improvement Scheme**

The Committee received a report on the approval of funding for £1 million per annum as part of the Housing Revenue Account (HRA) medium-term financial strategy by the Housing Scrutiny Committee for 5 years of capital funding for improvement to City Council owned housing estate.

The reported presented by the resident engagement officer outlined the criteria that must be met to qualify for funding and the various proposals of varying value mainly proposed by tenants and to raise the profile of the scheme.

In response to a question from Councillor Moore, the resident engagement officer confirmed that there would be increased fire safety measures by upgrading the bin store, ensuring the bin room was lockable, reconfiguring the drying area to better use space for drying and cycle storage at Lichfield Road. A first consultation had taken place, residents had requested less cycle storage but increased scooter storage.

Resident involvement was crucial to each stage of the proposals.

Councillor Herbert stated he welcomed all the work that had been done on the project so far and thanked officers for the work. It was positive to see monies being spent on open spaces.

**20/7/EAC East Area Committee Dates 2020/21**

The following dates were approved:

Thursday, 9 July 2020, 7.00pm

Thursday, 17 September 2020, 7.00pm

Thursday, 3 December 2020, 7.00pm

Thursday, 18 March 2020, 7.00pm

The meeting ended at 8.00 pm

**CHAIR**

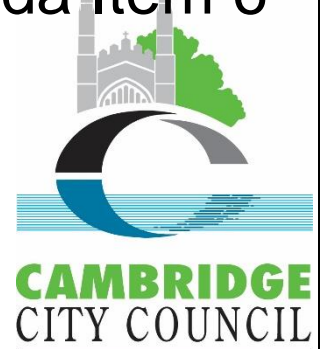


<b>Committee</b>	<b>East Area Committee Action Sheet</b>
<b>Meeting Date</b>	<b>10/10/19</b>
<b>Updated on</b>	<b>15/10/19</b>

ACTION	LEAD OFFICER/ MEMBER	TIME-SCALE	PROGRESS
<p>To speak with the City Council's Project Leader, John Richards, on producing a document that would go out to consultation on parking/ double yellow lines on Riverside and on reconfiguring the entrance to Stourbridge Common</p>	<p>Cllr Whitehead</p>	<p>11/01/18  2/07/18  22/10/18</p>	<p>The end of Riverside and Stourbridge was now being incorporated into a potential resident parking zone, which now included Riverside, Oyster Road, Garlic Row, Stanley Road and Newmarket Road. An informal survey with residents had been undertaken by Cllr Whitehead and the results would be published soon.</p> <p>The informal survey (results had shown that residents were in support of the parking zones) had been submitted to the County Council's Parking Officer. A formal public consultation was now being drawn up.</p> <p>The scheme was due to go out for formal public consultation in November with a drop in meeting for residents on 29<sup>th</sup> November.</p>
<p>To provide an update at the next meeting on a potential campaign regarding wheelie bins being left out in the street and information leaflet</p>	<p>Councillor Moore  Councillor Smith  Councillor Moore</p>	<p>11/01/18  11/01/18  12/07/18</p>	<p>If bins are left out on the street this becomes the responsibility of the Executive Councillor for Streets and Open Spaces.</p> <p>Due to a change in regulation it was now more problematic for the Council to take action. Discussion had taken place regarding the use of red stickers when the bins were not put away. A campaign was being planned to encourage residents to be more thoughtful to their neighbours when leaving their bins out, this would take place after the new recycling campaign.</p> <p>The Enforcement Officers had been working with Legal to look to target areas where the civic action route could be taken on those repeat offenders who left their bins out which became a nuisance.</p> <p>The sticker campaign was still in the planning stages.</p>
<p>To follow up with Officers on the notice issued of enforcement in relation to Walkers Garage site in Perowne Street</p>	<p>Councillor Robertson</p>	<p>11/01/18  12/07/18</p>	<p>A S215 had been served on the owners which came into effect in August 2017 which they had six months to comply. Officers would be undertaking a site visit in February and further action would be taken if required.</p> <p>Officers had received no response from the owner and would be seeking a contractor making the site safe and</p>

ACTION	LEAD OFFICER/ MEMBER	TIME-SCALE	PROGRESS
		10/01/19	<p>would also be looking at demolition of the building.</p> <p>No further action had yet been taken but Officers were still working on the matter.</p>
To arrange a Ward Walk About around Tiverton Way with Mrs Deards and Mrs Griffiths in May 2018 and look at possible places for bike racks to be installed.	Councillor Moore	12/07/18	The ward walk about had taken place but the officer responsible for the bike racks could not attend and had since visited separately. A meeting would be arranged with the officer to discuss this further.
Would liaise with officers what action could be taken regarding ball games being played when the signs in the area stated no ball games.	Councillor Moore	12/07/18	
To contact the Police to request additional patrols at certain time of the day along Wadloes Road (specific times had been passed on by residents to Councillor Whitehead).	Councillor Whitehead	04/14/19	
To ask Councillor Crawford to investigate the size of the parking spaces which been marked out along the Ancaster Way. It had been reported that there was not enough space in the allocated disabled bay to park to allow a wheelchair user to exit the vehicle.	Councillor Barnett	04/04/19	
Would speak with Cllr Smith (absent at the meeting) regarding signage at the Newmarket and Barnwell Road tennis courts.	Councillor Johnson	11/07/19	

# Environmental Report



## Cambridge East Area

[Covering the wards of Abbey, Coleridge, Petersfield and Romsey]

Period of: March to August 2020

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# 1. Introduction

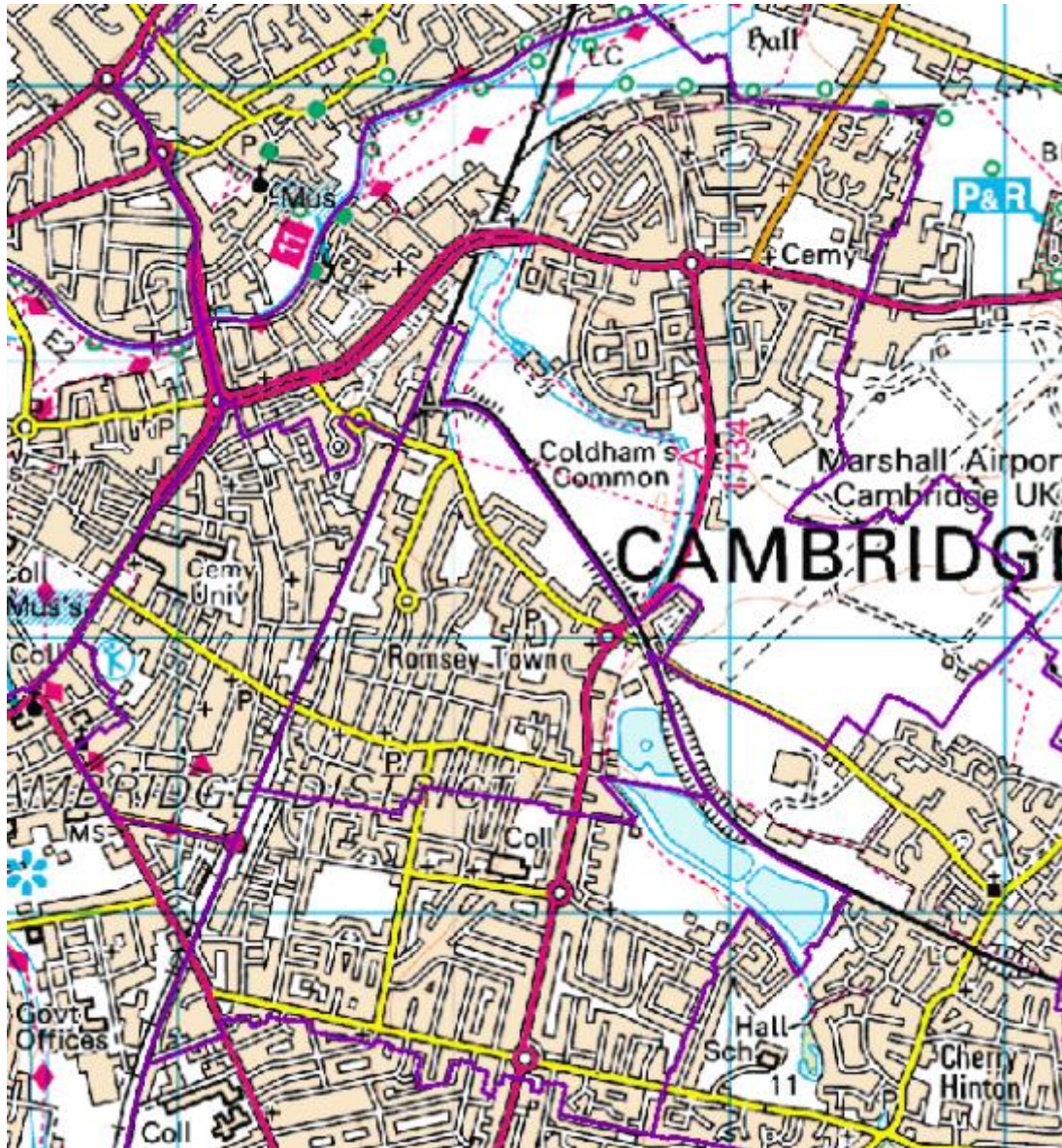
This report provides an overview of the council's Streets and Open Spaces, Environmental Health and Shared Waste service activity in the Area Committee area over the past six months.

This report provides open data on service performance, so that City and County Councillors and their constituents are informed of what service activity is happening in their area; and has the opportunity to engage in and help to shape this activity, including identifying specific local service requests/ issues.

1. Streets and Open Spaces Operations Team:
  - a. Street cleansing and Grounds Maintenance – cleans all residential streets and public land and maintains all grass and shrub beds across the city.
  - b. Community Engagement Team - works with Community Payback and Streets and Open Spaces volunteers to deliver community nominated improvement projects.
  - c. Dog Warden Service – works to deal with dog fouling and stray dogs across the city
  - d. Enforcement Team - investigate and take action against instances of environmental crime in public places across the city.
2. Streets and Open Spaces Assets Development Team:
3. Streets and Open Spaces Projects Team
  - a. Projects
  - b. Parks
  - c. Trees
4. The Greater Cambridge Shared Waste Service provide rubbish and recycling collections from homes and business Cambridge and South Cambridgeshire and empties 32,000 bins each day. It is responsible for setting policy on how this should be done and educating residents and customers on how best to recycle.
5. Environmental Health:
  - a. Pest control – free treatments for rats, mice, cockroaches, bedbugs and pharaohs ants
  - b. Private sector Housing interventions – complaints and investigations regarding condition of properties
  - c. Other public health interventions – refuse, hoarding, bonfires
  - d. Noise complaints – day time and night time noise complaints ,

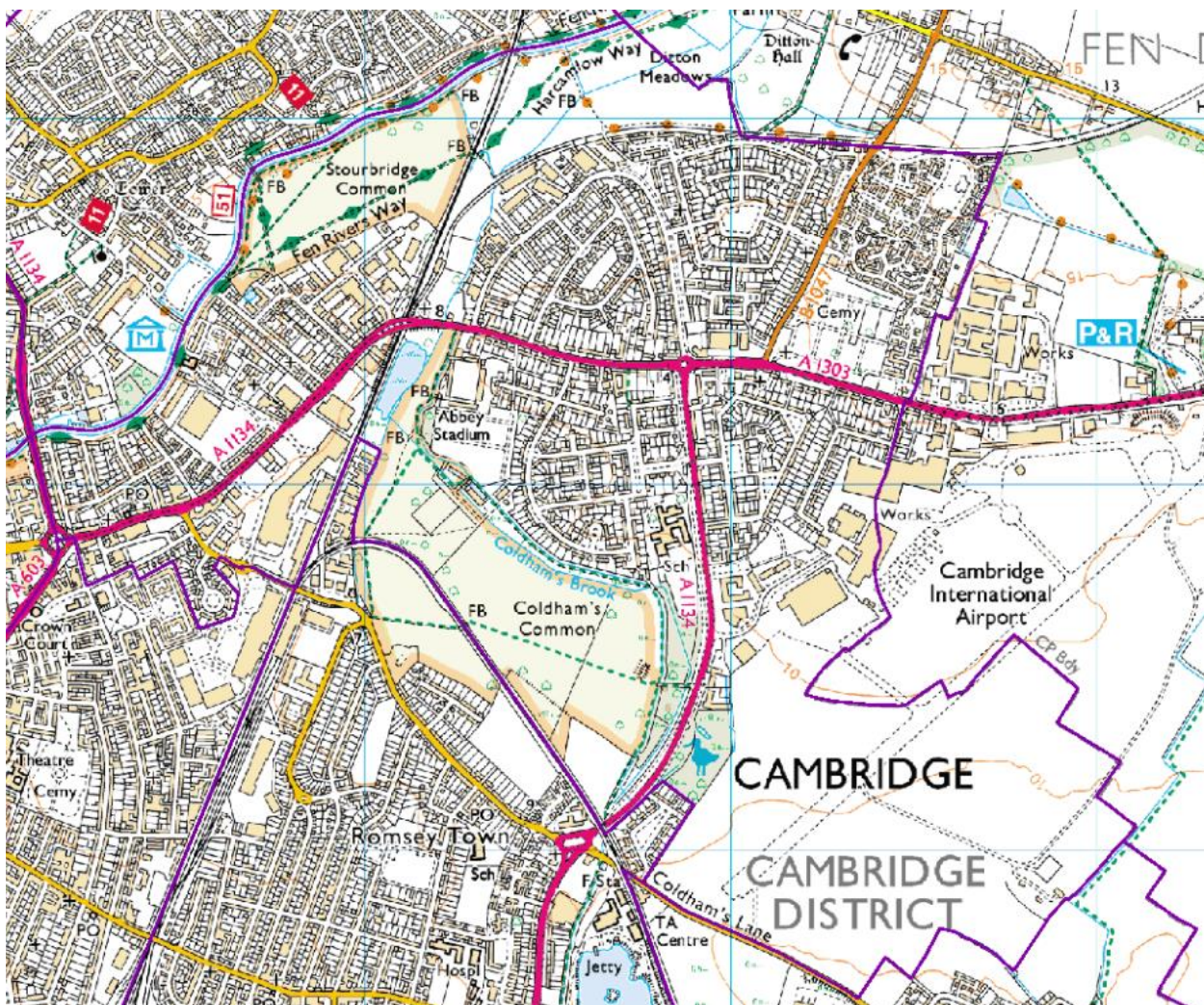
## 2. East Area Profiles

In this section an update of what teams have been doing in the previous six months is detailed.



## Ward Profile: Abbey

### Map



### Community Engagement team

All Community Payback works have been suspended since March 2020 and remain so at the present time.

The regular litter picks organised by the Community Engagement team recommenced in July and are taking part on Thursdays and Sundays throughout the summer. Picks that have been completed include those at Coldhams Common on 19<sup>th</sup> July and 27<sup>th</sup> August, and Stourbridge Common on 23<sup>rd</sup> July and 16<sup>th</sup> August.

If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

### Dog Warden Service

- Ann's Road – A fixed penalty notice was issued to a dog owner whose dog fouled on the communal grass area while straying loose. A dog on human attack was reported. The incident also reported to the Police who are taking the lead investigating.
- Barnwell West LNR – A fixed penalty notice was issued to a dog walker who failed to clear up dog fouling.

- Stourbridge Common – Regular patrols of the common conducted. During lock down period officers received an increased number of reports of dogs not under control at the common. No suspects were identified and after talking with the public during patrols the reports appeared to be a result of increased use of the area for daily exercise at that time.
- Dennis road – Fouling problem at communal grass area reported. Suspect identified and sent a warning letter.
- Thorpe Way Recreation Ground – Fouling problem reported. Patrols of the area increased; New fouling signage put up.
- Thorpe Way – Dog on dog attack reported but unable to identify the owner of the attacking dog.
- Barnwell Road –
  - Fouling on communal grass area close to properties reported. Dogs being let out loose and unaccompanied. New fouling signage put up and a warning letter sent to the suspected dog owner.
  - Stray dog found and contained by a member of the public. Dog picked up by the service and through correct microchipping the dog was re-united with its owner.
  - Stray Lurcher type dog found by a member of the public and handed into the vets. Dog not microchipped so unable to trace owner. Taken to Wood Green where it is currently up for rehoming.
  - Stray Lurcher type dog found by a member of the public in Sainsbury's car park and handed into the vets on Barnwell Road. Dog not microchipped so unable to contact owner. Dog picked up by the service and taken to Wood Green. The owner of the dog did subsequently contact the council and claimed the dog. A follow up microchipping warning letter and formal notice was sent to the owner requiring the dog be microchipped.
- River Lane – Dog on dog attack reported to the service and the Police. Dog and owner identified and due to a subsequent dog on human attack by the same dog the Police lead the investigation which resulted in the dog being seized.
- Coldham's Common Sports Pitches – A high volume of dogs walked in this area. Regular patrols conducted and despite this and poo bags being handed out to dog walkers there is often fouling present. One report of a dog intimidating a cyclist received and investigated.
- Coggeshall Close – Fouling problem in communal area. Dog owner identified and issued a Community Protection Warning and the issue was rectified. On-going monitoring of the area.
- Ditton fields – Stray dog found by the service. Dog microchipped but did not have up to date keeper details registered. Reunited with his owner after they contacted the Council to report the dog lost. A follow up warning letter was sent to the owner requiring they register the correct details on and approved database.
- Helen Close – On going issues with dog fouling in the communal areas. Suspect dog owners have been identified and sent warning letters. Working in conjunction with the housing officer and on-going monitoring of the area.
- Peverel Road – Stray dog found by the service and quickly re-united with its owner through being correctly microchipped.
- Galfrid Road – Dog being walked off lead on public highway and fouling and the same dog is reported to have attack another dog while off lead in the area. Dog and owner identified and issued a Community Protection Warning.
- Headford Close – Fouling problem in communal garden reported. Suspect identified and sent a warning letter.
- Wadloes Road – Stray dog contained by a member of the public. The dog was found by its owner at the time of collection.
- Newmarket Road – Passage way through to Peverel Road identified as a fouling hot spot. Fouling signage installed.



- Pool Way – Dog abandoned, left tied up to the RSPCA building. Collected by the service and taken to Wood Green. The dog was not microchipped correctly so unable to trace the owner.

To contact us regarding a dog issue, please contact your dog warden.

### Enforcement team



There was approximately 3 to 4 hours patrol time spent in the Abbey area per week over the reporting period.

During this period patrols have been restricted due to Covid-19. One commercial waste issue was dealt with, along with six domestic waste inspections which resulted in one community protection warning being issued and one fly tipping fixed penalty notice also issued

Two inspections were carried out in the ward which resulted in two fixed penalty notices being issued for littering,

during the same period a further two fixed penalty notices were issued for illegal advertising by estate agents.

There were fourteen abandoned vehicle inspections carried out during this period, this included four caravans, nine cars, and one motorcycle, these inspections resulted in three vehicles being removed from the public highway, the hotspots were Oyster Row and Jack Warren Green.



If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Officer, Mark Mehaffey.

### Operations service

In January the Street Cleansing section 'went live' with a new electronic system called Alloy. This system takes reports from online web-forms and turns them into specific jobs for operatives to carry out; using a map-based location to enable operatives to find and complete these tasks a lot quicker than before. The system also allocates the



teams daily work meaning less paperwork and a better record of what work has been carried out and when. The Grounds Maintenance side of this system is still being developed.

The Operations team have continued with the high level of focus to remove litter from the fast food and retail outlet hot spots across the area. The street cleansing team have been sweeping all the main roads and residential areas of detritus as per the ward schedule. The team have been targeting areas that require deep cleaning and in need of attention by exception.

The team have also been working with the City Council Enforcement Officers to reduce the amount of fly-tipping across the ward with Ditton Fields and Abbey leisure complex being identified as particular hot spots.



Operatives have been busy cutting and maintaining grass verges and parklands with the grounds maintenance team. The team have completed pruning and maintenance of shrub beds across the highways and parks. Over the course of August, the grounds maintenance team will start preparing for and commencing hedge cutting season

If you would like to report a cleansing or grounds maintenance issue, please contact our Customer Service Centre.

## Local Nature Reserves

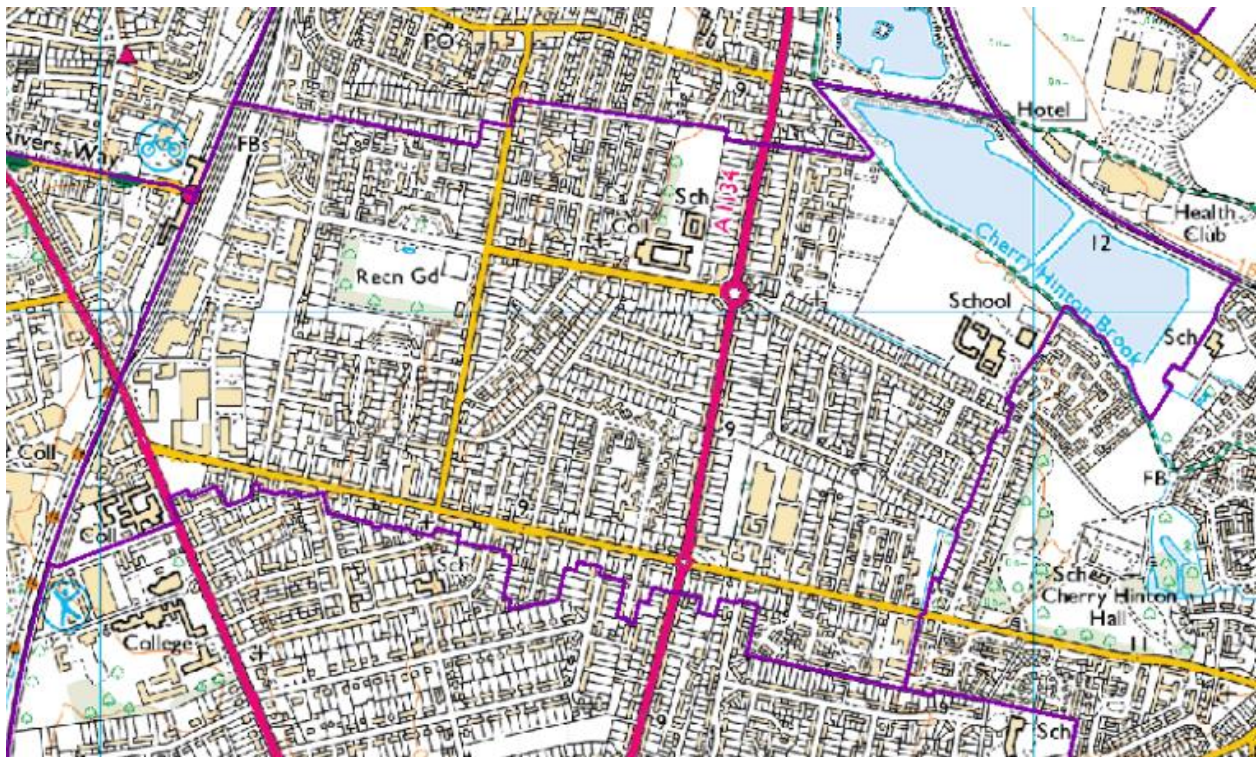
At Stourbridge Common, vital bank restoration work was carried out. This involved the installation of pre-planted coir rolls which were rolled into areas of the bank, and which over time had been poached by the cows and were creating large areas of erosion. This could lead to major bank failure if not attended to.

Conservation volunteers helped to place the rolls and then stake them and tied them into place. The rolls are pre-planted with appropriate native marginal flowering plants and reeds, these plants then root into the existing bank and further create stability and protection of the bank, while also looking pretty.



## Ward Profile: Coleridge

### Map



### Community Engagement team

All Community Payback works have been suspended since March 2020 and remain so at the present time.

The regular litter picks organised by the Community Engagement team recommenced in July and are taking part on Thursdays and Sundays throughout the summer. Picks that have been completed include those at Coleridge Recreation Ground on 20<sup>th</sup> August.

If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

### Dog Warden Service

Regular patrols of the open spaces conducted in this area with a particular focus on Coleridge Road Recreation Ground, Ashbury Close and Lichfield Road Recreation Ground.

- Coleridge Recreation Ground – Regular patrols of the area conducted.
- Lichfield Road Recreation Ground – Regular patrols of the small recreation ground. The children's play area has now been fenced after it was highlighted as necessary to prevent fouling around the play equipment. Report received of a Mastiff type dog straying loose in the Lichfield Road area. Unable to identify the dog or owner.
- Brackyn Road – Reported dog repeatedly straying from the garden of a property and running loose around the Greville Road area. The dog and owner identified and sent a warning letter.
- Fanshawe Road area – fouling and dog control problems reported in the communal area. Working in conjunction with the Community Safety team the reports were investigated, and it was found to be a neighbour dispute. Dog owners at the property sent warning letters.

- Birdwood Road – Reported fouling issue in communal garden area. Suspect identified and a warning letter sent.
- Robert May Close – Dog on human attack reported. The customer reported that the incident happened in the dog exclusion area. Incident reported to the Police who have taken the lead. To date dog or owner not identified.

To contact us regarding a dog issue, please contact your dog warden.

### Enforcement team



Officers conduct regular patrols in the area spending approximately 5 to 7 hours per week.

Fly tipping: In Coleridge during this period officers have had six (6) cases of fly tipping investigated. Neville Road was a sofa that was left under the stairwell in a block of flats. The informant on this occasion was an estate manager. Enquiries were made at the time with residents but to no avail. Close by to where the sofa was dumped was a fridge left on the pavement area. This was removed virtually immediately due to the possible dangerous nature. Ashbury Close, a double bed base and headboard were left on the grass area again, no evidence was forthcoming. Local enquiries were made at the time,

however, this proved negative.

Perne Road was the site of another fly tip which was linked to builders working in a shop at the time. Eventually cleared by the same builders refitting a commercial shop at the location. No fines were issued. The alleyway in Suez Road was reported to officers by a resident. This was various bits of pavement stones, builders waste and general household waste. This was cleared by street and open spaces colleagues. However, there was no evidence obtained to whom the culprit may be.

Littering is spasmodic, in total officers have had only four (4) cases during this period. There was no pattern to the littering. Waste littered has ranged from shelving, desk and building waste. All the waste was cleared as soon as possible from the locations by colleagues in Streets and Open Spaces. All the waste was inspected by enforcement officers, but no further information came to light.

Abandoned vehicles: This is mainly as a result of a call to the Customer Service Centre or an email from a resident/member of the public however general patrols are undertaken regarding the issues of abandoned vehicles.



Officers work closely with estate managers and residents who are very vigilante and have had a total of eight (8) abandoned vehicles in this area. The majority have been claimed by the owners. However, two (2) vehicles, one from Pym's Court and the other from Coldhams Lane have had destruction orders made. Enquiries are still ongoing.

Going forward officers will continue to liaise with our residents and working partners, proactively and reactively dealing with any issues that arise. Also, to undertake certain projects that hopefully will support the residents with certain environmental issues that occur daily.

If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Officer, Tony Durman.

## Operations Service



In January the Street Cleansing section 'went live' with a new electronic system called Alloy. This system takes reports from online web-forms and turns them into specific jobs for operatives to carry out; using a map-based location to enable operatives to find and complete these tasks a lot quicker than before. The system also allocates the teams daily work meaning less paperwork and a better record of what work has been carried out and when. The Grounds Maintenance side of this system is still being developed.

During this exceptionally challenging period, the Operations team have been busy cutting and maintaining grass verges and recreation areas with the grounds maintenance team. The team have completed our pruning and maintenance of shrub beds across the highways and parks.

The street cleansing team have been sweeping all the main roads and residential areas of detritus as per the ward schedule. The team have been targeting areas that require deep cleaning and in need of attention by exception. A high level of focus has been given to litter picking and cleanliness of Coleridge Recreation Ground and surrounding areas during this warm weather period.

The graffiti team have been tasked with the continual removal of affected street furniture, with Coleridge Road being identified as a specific hot spot. Over the course of August, the grounds maintenance team will start preparing for and commencing hedge cutting season.

If you would like to report a cleansing or grounds maintenance issue, please contact our Customer Service Centre.



## Ward Profile: Petersfield

### Map



### Community Engagement team

All Community Payback works have been suspended since March 2020 and remain so at the present time.

If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

### Dog Warden Service

Regular patrols of the open spaces conducted in this area with a focus on Petersfield Recreation Ground, Mill Road Cemetery and St Mathew's Piece.

- Mill Road – Stray dog found by a member of the public and picked up by the service. The dog reunited with its new keeper using the details obtained from the microchip.
- Ravensworth Gardens – Reports received from a customer that a dog was being exercised in the dog exclusion area. No suspect identified. Customer reports no further incidents witnessed after patrols of the area were increased.
- Mill Road Cemetery - regular patrols of the area conducted with no reported problems for this period.

- Petersfield Recreation Ground – regular patrols of the area conducted with no reported problems for this period.

To contact us regarding a dog issue, please contact your dog warden.

### Enforcement team



There are ongoing patrols within the ward relating to litter offences; any offences observed have been dealt with by way of fixed penalty notices being issued.

After an ongoing situation regarding the domestic bins that are stored on Bradmore Lane and the fact that issues were failing to be resolved a Community Protection Warning was served on Anglia Ruskin University to make appropriate amendments to the bin store to prevent anti-social behaviour continuing and to maintain and clean and tidy appearance.

A flytip was discovered on Mill Road, investigations led officers to a property and the tenants were subsequently issued a fixed penalty notice for the offence. Domestic waste was found dumped on Staffordshire Street, evidence linked to an address close to the location. The owners were spoken to and a fixed penalty notice was issued for the offence.

Three incidents of domestic waste were investigated after reports of waste being dumped in

and around the bin store at Staffordshire Street. It was later discovered that an issue with the locking gates was the cause and residents could not access the bin store. All cases were closed due to this and no further action taken.

Many black bags containing domestic waste have been discovered dumped on the footpath along Mill Road, this case is still ongoing. A male was witnessed to discard his cigarette from a moving vehicle on East Road and a fixed penalty notice was issued for the offence.

Five abandoned vehicles were investigated within Petersfield; all were subsequently claimed by the owners.

If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Officer, Andy Hine or Steve Phillips.

### Operations service

In January the Street Cleansing section 'went live' with a new electronic system called Alloy. This



Environmental Crime Team Officer  
 Caroline PL, Cambridge CB1 1BL, UK  
 01223 421177, 0800 5000187°  
 17 Jun 2020 10:30:48



system takes reports from online web-forms and turns them into specific jobs for operatives to carry out; using a map-based location to enable operatives to find and complete these tasks a lot quicker than before. The system also allocates the teams daily work meaning less paperwork and a better record of what work has been carried out and when. The Grounds Maintenance side of this system is still being developed.

During this exceptionally challenging period, the Operations team have continued cutting and maintaining grass verges and park areas with the grounds maintenance team. The team have completed pruning and maintenance of shrub beds across the highways and parks.

The graffiti team have been tasked with the continual removal of affected street furniture of graffiti and extinction rebellion fly-posters. Mill Road Cemetery has been identified as a specific hot spot for drug related paraphernalia and needles with the Rapid Response team making regular removals.

The street cleansing team have been sweeping all the main roads and residential areas of detritus as per the ward schedule. The team have been targeting areas that require deep cleaning and in need of attention after the major road works and closures. Operatives have continued with a high level of focus to remove litter from the retail hotspots across this ward. Over the course of August, the grounds maintenance team will start preparing for and commencing the hedge cutting season of Petersfield.

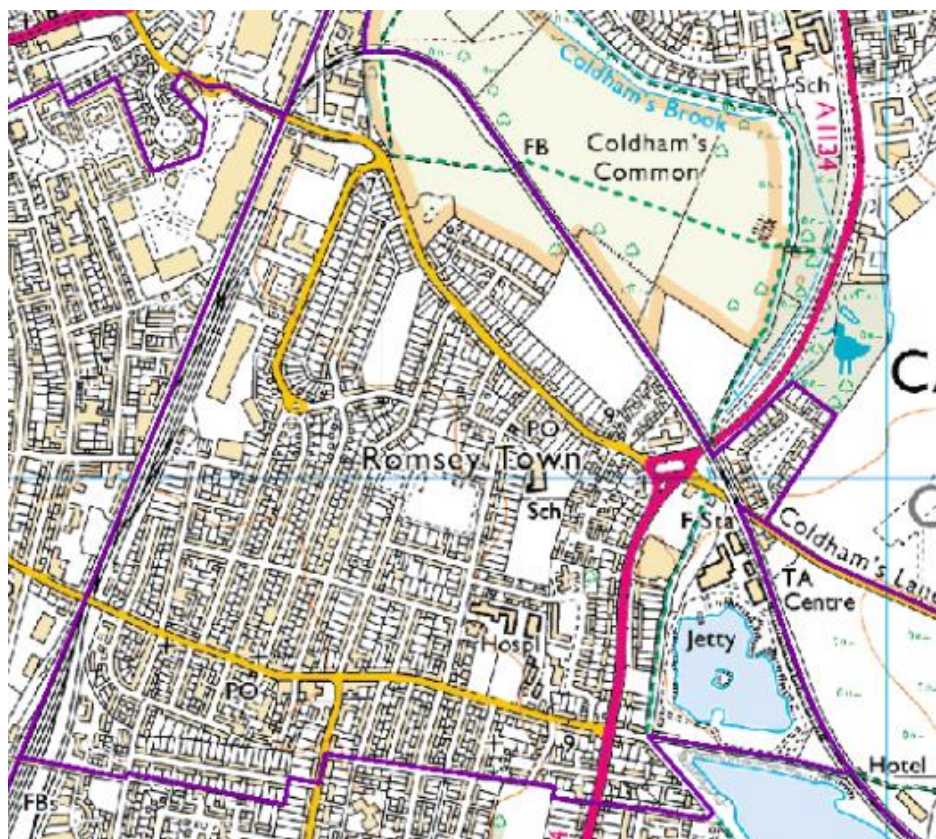
If you would like to report a cleansing or grounds maintenance issue, please contact our Customer Service Centre.





## Ward Profile: Romsey

### Map



### Community Engagement team

All Community Payback works have been suspended since March 2020 and remain so at the present time.

If you would like to nominate some work for the Community Payback to undertake or to get involved with volunteering, please get in contact with the Community Engagement Team.

### Dog Warden Service

Regular patrols of the open spaces conducted in this area with a particular focus on Coldhams Common and Romsey Recreation Ground.

- Janes Court – Fouling problem at the communal grass area. Working in conjunction with the housing officer, suspect identified, and a community protection warning issued.
- Romsey Recreation Ground – Regular patrols of the area conducted, and poo bags handed out to dog walkers. A dog on dog attack was reported but officers were unable to identify the attacking dog or owner. No other issues to report at the recreation ground.
- Romsey Mews – Reported dog straying and fouling in the area. Suspect identified and engaged with. No further problems reported.
- Cromwell Road – Stray dog found by a member of the public. Picked up by the service and due to being correctly microchipped the dog was quickly reunited with his owner.

To contact us regarding a dog issue, please contact your dog warden.

## Enforcement team



Officers conduct regular patrols in the area spending approximately 8 to 10 hours per week.

Fly tipping: Officers have recently dealt with a large fly tip. The fly tip contained household waste, carpet and building material in Marmora Road in which evidence was secured in respect of three suspects. Investigations are ongoing. Also, again in Marmora Road was a fly tip of a children's playhouse, pushchair, and mirror. No evidence was found on this occasion.

Cavendish Road junction with Mill Road seems to be a hotspot for fly tipping. During this period, officers have had various items fly tipped including a shopping trolley, suitcases, chairs, domestic cleaning material, etc.

Officers are also pleased to say that through a joint approach we have had no more recorded incidents of fly tipping or bin dipping/surfing in the commercial bins at the charity shops in Mill Road.

Hobart Road, recently there was a fly tip of children's toys and carpets. The resident was warned on two occasions to bring his waste within the curtilage of his house and failed to do so. Enforcement action has now been instigated against this resident. Other residents along that road have also left numerous black bags on the pavement by their domestic waste bin and have been spoken to and educated about leaving waste on the pavement. They have removed the waste straight away.

Later, in March there was a fly tip of a commercial aerial in Seymour Street, again no evidence was found, and the item was disposed of. St Philips Road was a single wardrobe left on the pavement. This was removed straight away and there was no evidence of any suspect. Local enquiries were made at the time but proved fruitless.

On a few occasions' officers have had a fly tip of black bags containing household waste. (No evidence was found) in Mill Road by the litter bins, this seems to be a favourable spot. Enforcement Officers dealt with steel shutters left at Cockburn Street. Investigations proved negative. They remained unclaimed and have now been scrapped



Littering: There seems to be no pattern in respect of littering. In total officers have had twelve (12) cases of littering. The majority have occurred in Mill Road left by litter bins. Officers have had such items as hoovers, cardboard, children's toys, and household waste. Also, one fixed penalty notice for littering has been issued to smokers outside Brookfield's Hospital junction with Mill Road after they dropped their cigarette butts on the floor and walked off. Also, educational advice was given, and cigarette ashtrays issued. Littering is spasmodic within this ward; Mill Road and Wycliffe Road seem to be targets for this and the waste is always left by the litterbins. These areas are regularly patrolled by Enforcement Officers.

Abandoned vehicles: Abandoned motor vehicles mainly are reported as a result of a call to the Customer Service Centre or an email from a resident/member of the public, however, general patrols are undertaken regarding the issues. There are no hotspots. However, officers have had reports of abandoned motor vehicles at Vinery Road, Cromwell Road, Brampton Road, Brooks Road etc. Officers work closely with estate managers and residents who are very vigilant and have had a total of five (5) abandoned vehicles in this area. The majority have been claimed by the owners. None of which have been claimed abandoned. They were no longer at the location on the follow up visits.

Trade waste: Recently officers have had three commercial businesses in Mill Road, who have failed to keep their commercial bins locked, have overloaded them with cardboard, work with this business is now ongoing. One business on Mill Road were placed on a statutory notice (Section 47) due to their commercial waste being left out overnight for collection. To date they have not breached this notice.

Illegal camping: Officers have had one report of a tent in Coleridge Recreation Ground which was issued a 24-hour notice for removal. The next day Enforcement Officers returned to find the tent and both occupiers on scene. Again, they were asked to remove the tent and by the next day the pair had gone.

Hotspots: Currently we are experiencing a lot of fly tips and littering at Wycliffe Road by the litter bins. Cavendish Road junction with Mill Road is also a hotspot for people to fly tip and litter. To date officers have had two (2) fly tips and three (3) littering offences. Yet there has been no evidence of any culprit committing these offences. Marmora Road by the community gardens is a hotspot for large scale fly tipping. However, as stated before enquiries are still in hand with possible named suspects.

Going forward officers continue to liaise with residents and working partners, proactively and reactively dealing with any issues that arise. Officers plan to work on domestic bins on streets, as there are a lot of residents complaining about bins left on streets in Marmora Road, Madras Road and Hobart Road. Officers are also aware that there is a quantity of possible orphan bins that need to be removed or identified by the owners.



If you would like to report an environmental crime issue in your ward, please get in contact with your Enforcement Officer, Tony Durman.

### **Operations service**

In January the Street Cleansing section 'went live' with a new electronic system called Alloy. This system takes reports from online web-forms and turns them into specific jobs for operatives to carry out; using a map-based location to enable operatives to find and

complete these tasks a lot quicker than before. The system also allocates the teams daily work meaning less paperwork and a better record of what work has been carried out and when. The Grounds Maintenance side of this system is still being developed.

The whole team have been working with the City Council Enforcement Officers to reduce the amount of needle reports across Romsey with Vinery Road Recreation Ground being identified as particular hot spot.

The street cleansing team have been sweeping all the main roads and residential areas of detritus and completing deep cleaning as operatives go around the ward. The graffiti team have been tasked with the continual removal of affected street furniture, with Coldham's Lane being identified as an area of concern.

The Operations team have been busy cutting and maintaining grass areas with the grounds maintenance team. The team have completed bedding and maintenance of flower and shrub beds across the highways and parks. Over the course of August our grounds maintenance team will start preparing for and commencing the hedge cutting season.



If you would like to report a cleansing or grounds maintenance issue, please contact our Customer Service Centre.

## Community Engagement Team Updates

### Great British Spring Clean:

As part of the Great British Spring Clean, the Community Engagement Team will be organising litter picks across the city to support the rescheduled 2020 campaign.

You can find out more about the campaign and the events nearby on the Keep Britain Tidy webpage:

<https://www.keepbritaintidy.org/get-involved/support-our-campaigns/great-british-spring-clean>



The council organised litter picks are detailed below:

Date	Location of pick	Meeting location	Time
Friday 11 <sup>th</sup> September	Kings Hedges (Pulley Rec) Recreation Ground	By the play area	11am to 12pm
Saturday 12 <sup>th</sup> September	Coldham's Common	Barnwell Road entrance	11am to 12pm
Sunday 13 <sup>th</sup> September	Cherry Hinton Hall	Main car park	11am to 12pm
Monday 14 <sup>th</sup> September	Logan's Meadow	Entrance off Logan's Way	11am to 12pm
Wednesday 16 <sup>th</sup> September	Stourbridge Common	By playground	11am to 12pm
Thursday 17 <sup>th</sup> September	Lammas Land	By paddling pool	11am to 12pm
Saturday 19 <sup>th</sup> September	Jesus Green	Public toilets	11am to 12pm
Sunday 20 <sup>th</sup> September	Mill Road Cemetery	Mill Road entrance	11am to 12pm
Tuesday 22 <sup>nd</sup> September	Parkers Piece / Christs Pieces	By the pavilion (PP)	11am to 12pm
Thursday 24 <sup>th</sup> September	Nuns Way Recreation Ground	Outside pavilion	11am to 12pm
Saturday 26 <sup>th</sup> September	Romsey Recreation Ground	Vinery Road main entrance	11am to 12pm
Sunday 27 <sup>th</sup> September	Midsummer Common	By Fort St George	11am to 12pm

### Hedgehog Holes

The Community Engagement Team continues to work with Cambridge Hedgehogs to promote hedgehog holes and highways. The team can assist residents by cutting holes in fences to facilitate hedgehog movement between gardens. To date the team have cut over thirty new hedgehog holes across the city.

Should residents wish to have a hedgehog hole cut they can email the Community Engagement Team at [sosvolunteers@cambridge.gov.uk](mailto:sosvolunteers@cambridge.gov.uk) who will make suitable arrangements bearing in mind Covid-19 restrictions.



## Greater Cambridge Shared Waste Service Update:

Greater Cambridge Shared Waste Service Updates for Cambridge (Covers the period of January to March 2020):

Event	Date	Area
Abbeyfield recycling seminar	29.01.2020	Girton Green
SOS Funded Community Action Day	08.02 2020	Hobart Road
Fix it Fest with champions recycling table	15.02 2020	Arbury Community Centre
Get Ready to Rent ARU Accommodation Fair	17.2 2020	Kelsey Kerridge Sports Centre
Rampton sustainable future event	29.02.2020	Rampton
SOS Funded CAD	29.2 2020	Jack Warren Green
SOS Funded CAD	07.03 2020	Walpole Road
Gilbert Close SOS Funded CAD	11.03 2020	Gilbert Close
Recycling talk at Assembly	09.03 2020	Swavesey Primary School
Recycling talk for Nursery	12.03 2020	Over Nursery

### 3. Environmental and Waste Data

#### Public Realm [East Area]

Period	Activity	Total number of incidents	Ward			
			Abbey	Coleridge	Petersfield	Romsey
March to Aug 2019	Fly tipping	263	84	54	51	74
March to Aug 2020		197 <sup>1</sup>	102	34	22	39
March to Aug 2019	Needles	267	11 needles (3 instances)	50 needles (4 instances)	155 needles (15 instances)	51 needles (13 instances)
March to Aug 2020		111 <sup>1</sup>	18 needles (6 instances)	5 needles (1 instance)	11 needles (7 instances)	77 needles (8 instances)
March to Aug 2019	Fixed penalty notices	65	14	5	38	8
March to Aug 2020		31 <sup>2</sup>	11	1	17	2

#### Summary of public realm data:

##### Fly tipping:

Of the 102 reports for fly tip in the Abbey ward, eleven came from Ditton Fields, seven from Peverel Road and five each from Abbey Pool, Helen Close, Velos Walk and Wadloes Road; no other trends with types of fly tipped material were identified in this period. In Coleridge, there were repeat incidents at Lichfield Road, Golding Road and Ashbury Close area and no other trends for fly tipping in this ward were identified. In Petersfield most of the waste was fly tipped in and around the Mill Road area; repeat incidents were also found in St Matthews Street and Emery Street areas as well. No patterns of repeat offences have been identified. In Romsey high levels of fly tipping were found around the Cyprus Road (4), Wycliffe Road (3) and Seymour Street (3) area. No patterns of repeat offences have been identified.

<sup>1</sup> Covers the period 1<sup>st</sup> March to 31<sup>st</sup> July 2020

<sup>2</sup> Covers the period 1<sup>st</sup> March to 26<sup>th</sup> August 2020

**Needles:**

- **Abbey:** In March two needles were removed from Stourbridge Common, eight needles were cleared from Tesco at Cheddars Lane in April. In Abbey Road, four needles were removed in June and one needle was found in Swanns Road in the same period. In July two needles were removed from the war memorial and in the same month one needle was removed from Whitehill Road.
- **Coleridge:** In July five needles were removed from an alleyway in Bullen Close.
- **Petersfield:** In March one needle was removed from Gwydir Street, one needle from Hills Road and one needle from Petersfield Recreation Ground. In April one needle was removed from East Road, and a further two were removed in May. In July four needles were removed from Ravensworth Gardens and one needle from St Barnabas Road.
- **Romsey:** In March one needle was removed from Mill Road Broadway. In April one needle was removed from Romsey Recreation ground, and in June a further seven needles were removed from the same location. In June one needle was also removed from Seymour Street. In July eight needles were cleared from Burnside, two from Ross Street, one from Mill Road and 56 from bushes at William Smith Close.

**Fixed penalty notices:**

Fixed penalty notices issued across the period includes seventeen for littering, nine for domestic waste littered, two for small scale fly tipping, one for commercial waste fly tipped, and two for dog fouling.



**Private Realm [East Area]**

Period	Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Legal Proceedings	Financial Penalty Notice
March to Aug 2019	Pest Control	NA	137	NA	NA	NA	NA
March to Aug 2020			106				
March to Aug 2019	Refuse and waste complaints	13	NA	3	0	0	NA
March to Aug 2020		9			0	0	
March to Aug 2019	Other public health interventions <sup>4</sup>	16	NA	3	0	0	NA
March to Aug 2020		41			0	0	
March to Aug 2019	Noise complaints	186 <sup>5</sup>	NA	3	2	0	NA
March to Aug 2020		259 <sup>5</sup>			1	0	
March to Aug 2019	Private Sector Housing interventions	69 <sup>6</sup>	NA	3	4	0	5
March to Aug 2020		18 <sup>6</sup>			1	0	0

Data from 2020 is from 1<sup>st</sup> March to 6<sup>th</sup> August 2020

**Summary:** The reduction in Private Sector Housing interventions and Pest treatments can be attributed to being within lockdown and the restrictions imposed by Covid 19.

<sup>3</sup> All complaints will generally have at least one such action.

<sup>4</sup> Other public health complaints includes odour, smoke, bonfires, filthy and verminous

<sup>5</sup> Where multiple complaints have been received from one person these have only be counted as one complaint

<sup>6</sup> Please note this figure relates to investigation of reactive service request and does not include proactive inspections.

## Waste and Recycling Data [Great Cambridge Area]

### Recycling rate:

This is based total amount of recycling collected in blue and green bins. Waste is subject to seasonable fluctuations.

Activity	Q1 Apr-Jun 19/20	Q2 Jul-Sep 19/20	Q3 Oct-Dec 19/20	Q4 Jan-Mar 19/20	Total for 2019/20
Recycling rate – dry recycling	55.10%	52.28%	49.08%	45.36%	50.99%
Recycling rate – composting	33.67%	31.16%	25.10%	17.97%	26.95%
Amount collected for disposal	44.89%	46.30%	51.11%	54.7%	49.37%

### Number of collections completed as scheduled:

This shows the number of bin that were collected as scheduled (in number and a % and therefore the amount also missed).

Quarter	Missed	Possible	Actual	% Missed	% Collected
19-20 Q1	3,590	2,027,570	2,023,980	0.18%	99.82%
19-20 Q2	5,237	2,184,226	2,178,989	0.24%	99.76%
19-20 Q3	3,219	2,147,116	2,143,917	0.15%	99.85%
19-20 Q4	2,985	2,185,717	2,182,732	0.14%	99.86%

Month	Missed	Possible	Actual	% Missed	% Collected
Apr-19	1,260	653,426	652,166	0.19%	99.81%
May-19	1,152	712,690	711,538	0.16%	99.84%
Jun-19	1,178	661,454	660,276	0.18%	99.82%
Jul-19	1,986	756,944	754,958	0.26%	99.74%
Aug-19	2,172	731,857	729,685	0.30%	99.70%
Sept-19	1,079	695,425	694,346	0.16%	99.84%
Oct-19	1,109	758,064	756,975	0.15%	99.85%
Nov-19	1,391	695,687	694,296	0.20%	99.80%
Dec-19	719	693,365	692,646	0.11%	99.89%
Jan-20	1,540	795,436	793,896	0.19%	99.81%
Feb-20	545	661,454	660,909	0.08%	99.92%
Mar-20	900	728,827	727,927	0.12%	99.88%
Apr-20	729	722,169	721,440	0.10%	99.90%
May-20	848	695,687	694,839	0.12%	99.88%
Jun-20	876	695,687	694,811	0.13%	99.87%

## 4. Key contacts

Area	Contact	Telephone Number	Email
Community Engagement	Community Engagement Team	01223 458084	<a href="mailto:sosvolunteers@cambridge.gov.uk">sosvolunteers@cambridge.gov.uk</a>
Local Nature Reserves Ranger	Vic Smith	01223 458282	<a href="mailto:Victoria.Smith@cambridge.gov.uk">Victoria.Smith@cambridge.gov.uk</a>
Enforcement (Coleridge and Romsey)	Tony Durman	01223 458282	<a href="mailto:Tony.durman@cambridge.gov.uk">Tony.durman@cambridge.gov.uk</a>
Enforcement (Abbey)	Mark Mehaffey	01223 458062	<a href="mailto:mark.mehaffey@cambridge.gov.uk">mark.mehaffey@cambridge.gov.uk</a>
Enforcement (Petersfield)	Andy Hine Steve Phillips	01223 458579 01223 457638	<a href="mailto:andrew.hine@cambridge.gov.uk">andrew.hine@cambridge.gov.uk</a> <a href="mailto:Steve.phillips@cambridge.gov.uk">Steve.phillips@cambridge.gov.uk</a>
Dog Warden (East area)	Enforcement Team	01223 457900	<a href="mailto:dogwarden@cambridge.gov.uk">dogwarden@cambridge.gov.uk</a>
Streets and Open Spaces Operations / Commercial	Paul Jones	01223 458282	<a href="mailto:paul.jones@cambridge.gov.uk">paul.jones@cambridge.gov.uk</a>
East Area Operations Team Leader	Richard Woolman	01223 458282	<a href="mailto:richard.woolman@cambridge.gov.uk">richard.woolman@cambridge.gov.uk</a>
Recycling Champions	Birgitta Laurent	07525 213774	<a href="mailto:recycling.champions@scams.gov.uk">recycling.champions@scams.gov.uk</a>

If you have a question about one of the council's services, you will be able to find a number of answers on our website [www.cambridge.gov.uk](http://www.cambridge.gov.uk). If you can't find what you are looking for, or want to discuss something with us, you can contact us on the details above or call 01223 457000.

## 5. Volunteer schemes

### Time Credits

You can earn Time Credits for your time as volunteer. Every hour of involvement with us earns you a 1-hour time credit – which can be spent in places like cinemas, gyms, swimming pools or music venues. The more time you give the more time credits you receive.

### Streets and Open Spaces Volunteers:

We're looking for volunteers to make the streets of Cambridge even cleaner, tidier and more pleasant and to spread our motto 'A greener, cleaner city starts with you'. So whether you're already part of an existing local group and want some additional support or you're an individual who feels strongly about these issues, then get in touch to take part. Our volunteers work to improve their local streets by taking action to keep them clean, tidy and looking their best.

With the support of a dedicated Area Ranger you'll be able to:

- Recruit other local people to help you in a project
- Organise events locally to promote cleaner streets: litter picks, ward walks etc.
- Have access to and use specialist equipment for removing graffiti and litter
- Take part in large city wide events for volunteers
- Provide education to other members of the public
- Get involved with new volunteer roles/projects

As a volunteer you're free to suggest your own ideas and we will do our best to accommodate them. We don't expect you to give huge amounts of time to our projects, as a volunteer, we just hope you can commit some regular time each month to keep the project active and vibrant in the community.

To sign up or find out more visit our webpage <https://www.cambridge.gov.uk/streets-and-open-spaces-volunteers> or contact our Community Engagement Team on [sosvolunteers@cambridge.gov.uk](mailto:sosvolunteers@cambridge.gov.uk) or 01223 458084

### Recycling Champions:

Are you a passionate about recycling? Would you like to meet other people who are also keen to help to promote recycling, minimizing waste and sustainability? Do you enjoy working with the public? If yes, then why not become a recycling champion. The Greater Cambridge Shared Waste Service is looking for volunteers to help spread the word about recycling within the community. You don't need any experience or previous knowledge, you just need to believe that recycling is important, be friendly and approachable and be willing to convey your enthusiasm about helping the environment to others. Full training will be provided.

Our volunteers do a variety of roles such as:

- Run stalls at various events in the city and south of Cambridge
- Do door knocking around flats, hand out leaflets
- Attend monthly recycling champions meetings
- Do talks to community groups and schools about recycling
- Write articles in newsletters and go on trips to visit various recycling sites to learn about waste management and recycling.

To become a recycling champion please visit our webpage <https://www.cambridge.gov.uk/become-a-recycling-champion>, or contact [recycling.champions@scamsb.gov.uk](mailto:recycling.champions@scamsb.gov.uk) or telephone 07525 213774.

## CAMBRIDGE CITY COUNCIL

### Officer Urgent Decision - Record

#### East Area Community Grand Funding

**Decision(s) taken:** To award a grant total of £16,994 to various community groups in the East Area ward.

**Decision of:** Community Funding & Development Manager

**Date of decision:** 08 April 2020

**Matter for Decision:** To agree funding for the grant applications received and proposed awards as outlined in the table below which are in line with the Area Committee Community Grants.

To agree the Agree the proposed awards detailed in Appendix 1 (attached) and summarised in the table below:

REF	Organisation	Reason	Amount
E1	Birdwood Area Residents' Association	Day trip	£110
E2	Friends of Mill Road Cemetery	Community events, running costs, maintenance	£178
E3	Kings Hedges Family Support Group	Mondays Together drop-in sessions	£5,000
E4	Merry Go Round Toy Library	Toy library sessions	£400
E5	Mill Road Winter Fair Association	Mill Road Winter Fair December 2020	£2,000
E6	Oblique Arts	8 weekly art workshops for people with learning disabilities	£1,500
E7	Oblique Arts	8 weekly art workshops for 11-16 year olds	£1,500
E8	Petersfield Community Trust	September event 2020 for residents	£1,306
E9	Romsey Mill Trust	40 weekly targeted youth sessions	£5,000
		<b>Total</b>	<b>£16,994</b>

Councillor Baigent enquired if any remaining money be allocated to the prototype flower bed project to be constructed on a one way street

**Any alternative options considered and rejected:**

connected to Mill Road as proposed as part of the EIP projects.

As this project fell under the EIP projects this did not come under the allocation of grants for community funding.

It was suggested by Councillor Robertson that as some of the funding recommended was at slightly lower levels than the net figures required for the projects; the total funds available comfortably exceeded the total proposed to award and would do so even if the full requests were agreed, that on this occasion, allow the full requests in all cases.

Officers considered this request in consultation with the Chair and summarised in general the amounts proposed were what was either needed or a reasonable level as some project had unrealistic supervision and overhead costs.

Any remaining funds should be used towards new initiatives and needs coming forwards due to COVID- 19, or later in the year rather than top up projects just because the funding was available.

In discussions with organisations about the awards things may have changed with them in the current climate of COVID-19 and therefore was necessary to be flexible under these exceptional circumstances and make the awards as recommended in the table above and increase only if there was a realistic need when further discussion had taken place.

**Reason(s) for the decision including any background papers considered:**

An urgent decision under paragraph 2 of section 9, Council Procedure Rules was necessary. The East Area Chair and Committee Members were consulted.

As previously stated it is necessary to be flexible with the awards and make the awards as recommended in the table above and increase only if there was a realistic need when further discussion had taken place.

**Conflicts of interest and dispensations granted by the Chief Executive:**

None

**Other Comments:**

None

**Reference:**

2020/OfficerUrgent/EAC/10

**Contact for further information:**

Community Funding & Development Manager 01223 457867  
[Jackie.hanson@cambridge.gov.uk](mailto:Jackie.hanson@cambridge.gov.uk)



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